

## KVKK/GDPR General Rules

**Dear Interlocutors,**

Belgin Madeni Yağlar have set some rules for information security and personal data security, and you must comply with these rules. These rules about Personal Data Protection Law No. 6698 (KVKK) and the General Data Protection Law of the European Union (GDPR).

**Please comply with our KVKK general rules below**

- No video recording, audio recording, image recording or photo shooting could be performed within Belgin Madeni Yağlar in a way that violates the personal data of other people.
- All persons available in Belgin Madeni Yağlar must act in accordance with the Law No. 6698 on protection of personal data.
- All persons available in Belgin Madeni Yağlar, office must comply with the General Data Protection Law of the European Union.
- Within Belgin Madeni Yağlar none is allowed interfering in the private lives of other people in any way.
- Our employe, visitors, suppliers, stakeholders, guest should comply with our rules regarding information security and personal data security.
- Contractors, suppliers must comply with national and international laws regarding personal data security.
- Personal data should not be processed for purposes other than its intended purpose and without the explicit consent of the persons concerned.
- Read the clarification texts on our website, comply with the museum's data security rules.
- The data processor (supplier) is obliged to provide the data controller with all necessary information that it complies with the personal data security laws and to give the data controller the opportunity to audit.
- Data processor (supplier) employees and contractors must be under the legal obligation of confidentiality.
- Our visitor, employees, suppliers, stakeholders should follow the data minimization principle of KVKK and GDPR laws and only process the personal data they need.

Everyone has the right to respect for his private and family life, his correspondence. Data security is our corporate culture. You can access our clarification texts and data security policies on our website [www.belginoil.com](http://www.belginoil.com)

